

JADAVPUR UNIVERSITY  
KOLKATA-700 032

Office of the Controller of Examinations

**SCHEDULE FOR COLLECTION OF EXAM. FEES FOR UG & PG STUDENTS  
OF 1<sup>st</sup> SEMESTER EXAMINATIONS, 09**

COURSE	APPROX. STRENGTH	DATE OF COLLECTION Year-2008-09	NO.OF DAYS	COLLECTION VENUE
<b><u>ARTS</u></b> UG ARTS & PG ARTS P.G.ARTS- (EVENING)	3300 275	1/9,2/9,3/9,4/9 ,5/9 <b>With Delay Fine:</b> 12/9,15/9,16/9	5 3 8	CASH COUNTER (GR. FLOOR)
<b><u>ENGINEERING (UG)</u></b>				
1. Chemical +FTBE+ME+METT 2. EE+Arch+ETCE+Prod 3.C ivil +Com.Sc. +Pharm +MCA	879 944 977	16/10,17/10,20/10 21/10, 22/10,23/10 24/10,27/10,29/10 <b>With Delay Fine:</b> 31/10,3/11,4/11	3 3 3 3	CASH COUNTER (GR. FLOOR)
4. IT+Inst.Engg +Printing+Power Engg+Construction Engg.	800	16/10,17/10,20/10 <b>With Delay Fine:</b> 24/10,27/10,29/10	3 3	U.B.I, SALT LAKE CAMPUS
<b><u>P.T.ENGINEERING</u></b> 1. MECHANICAL 2.ELECTRICAL 3.CIVIL	650	16/10,17/10,20/10 21/10, 22/10,23/10 24/10,27/10,29/10 <b>With Delay Fine:</b> 31/10,3/11,4/11	3 3 3 <u>3</u> <u>12</u>	CASH COUNTER ( 1ST FLOOR)
<b><u>U.G. SCIENCE &amp; P.G.SCIENCE</u></b> (For 1st Semester)	1200	8/9, 9/9,10/9,11/9 <b>With Delay Fine:</b> 18/9,19/9	4 <u>2</u> 6	<b><u>INDOOR STADIUM</u></b> <b><u>NB : with delay fine at Cash counter- gr.floor</u></b>
<b><u>P.G.ENGG. 1<sup>st</sup> SEMESTER</u></b> <b><u>Day &amp; evening +TCS</u></b>	400	5/11,6/11,7/11 <b>With Delay Fine:</b> 10/11,11/11	3 <u>2</u> 5	CASH COUNTER (GR. FLOOR)
<b><u>PG ENGINEERING .For 3<sup>rd</sup></u></b> <b><u>Semester(evening)+TCS</u></b>	100	5/11,6/11,7/11 <b>With Delay Fine:</b> 10/11,11/11	3 <u>2</u> 5	CASH COUNTER ( 1ST FLOOR)
			48 days	

**Fees as per Schedule**

Examination Fee- Rs.10/- per paper for UG(Engg.), Arts, Science(excluding IT)

Examination Fee- Rs.75/- per paper for IT(UG)

Grade Card-Rs.4/- for UG(Engg.), Arts, Science(excluding IT)

Grade Card-Rs..50/- for IT(UG)

Late fee -Rs.5/- for all Depts under three faculty

Time of receiving the Cash by Cash Section :

Day: 10-45 to 3-00 p.m.

Evening: 5-30 p.m. to 6-30 p.m.



(DR.SATYAKI BHATTACHARYYA)

Controller of Examinations

**VERY VERY IMPORTANT CHANGES(CORRIGENDUM)**

**ALL THE STUDENTS MUST FILL UP AND CHECK UP THE EVERY POINT OF THE EXAM FORM CORRECTLY AND SHOW THE FORM WITH FEES BOOK TO MR SECTION TO VERIFY THE PAYMENT OF TUTION FEES UP TO DATE AND SUBMIT THE SAME TO CASH SECTION.CASH WILL RETURN ALL THE EXAMFORMS TO THE MUSTER ROLL (MR) SECTION. MR SECTION WILL SEND THE EXAM FORMS YEAR AND DEPT WISE TO EXAM DEPT AFTER PROPER VERIFICATION. MR SECTION SEND ANY DISPUTED/INCOMPLETE EXAMFORM SEPERATELY WITH A NOTE TO EXAM DEPT SO THAT THE SAME MAY BE COMMUNICATED TO THE CONCERNED STUDENTS**

**\*AS PER EC, NO ADMIT CARDS WILL BE ISSUED TO THE STUDENTS. FOLLOW NOTICE FOR ROLL NOS.**

CC to :1)Pro-Vice-Chancellor (2).Registrar (3)Finance Officer (4) Sri S.G.Sarkar, Dy.Registrar (5) Sri A.K.Das, Accounts Officer (6) Cashier (7) Superintendent, MR Section (8) D.P.I,for Indoor Stadium Booking

**STUDENST MUST KNOW THE FINAL POINTS BEFORE  
SUBMISSION OF THE EXAMINATION FORM**

- 1. COLLECTION OF EXAM FORM from THE COUNTER OF EXAM DEPT FROM 11A.M TO 2P.M(FOR PART-TIME /NIGHT COURSE- TUESDAY & THURSDAY-6P.M TO 7P.M) IN ALL WORKING DAYS AFTER SHOWING THE FEES BOOK.**
- 2. ALL THE STUDENTS MUST FILL UP AND CHECK UP THE EVERY POINT OF THE EXAM FORM CORRECTLY AND SHOW THE FORM WITH FEES BOOK TO MR SECTION TO VERIFY THE PAYMENT OF TUTION FEES UP TO DATE AND SUBMIT THE SAME TO CASH SECTION.**
- 3. CASH WILL RETURN ALL THE EXAMFORMS TO THE MUSTER ROLL (MR) SECTION. MR SECTION WILL SEND THE EXAM FORMS YEAR AND DEPT WISE TO EXAM DEPT AFTER COMPLETE VERIFICATION.**
- 4.MR SECTION SEND ANY DISPUTED/INCOMPLETE EXAMFORM SEPERATELY WITH A NOTE TO EXAM DEPT SO THAT THE SAME MAY BE COMMUNICATED TO THE CONCERNED STUDENTS.**



**(DR.SATYAKI BHATTACHARYYA)**

**Controller of Examinations,JU**

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